

Publishing Media to your Course

Publishing media to your course can be an easy way to make your media accessible on a course level and share your media with the students enrolled in that specific course. Your “Media Gallery” for each course acts as a small repository for that course alone.

- 1) Go to moodle.njit.edu.
- 2) Click on the course you would like to publish media to.
- 3) In your course Navigation block, find “Kaltura Media Gallery” and click on it (see Image 1).

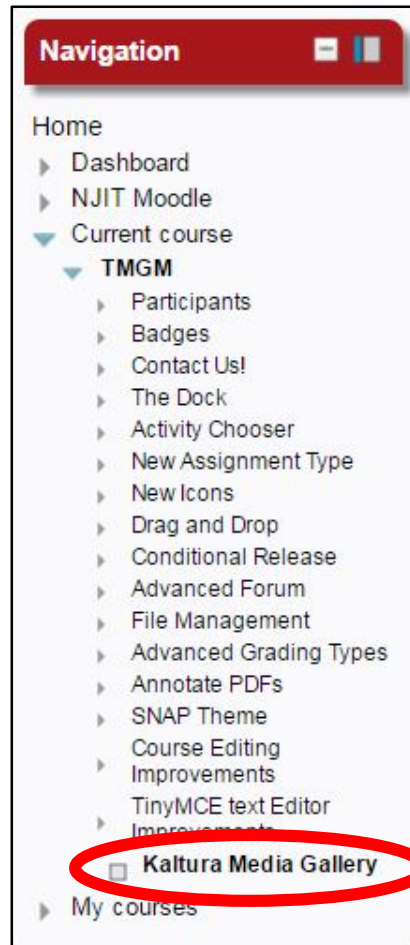


Image 1: *Navigation>Kaltura Media Gallery.*

- 4) In your Media Gallery, click the “Add Media” button (see Image 2).

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Image 2: "Add Media" button.

- 5) Select a video in "My Media" by ticking the checkbox to the left of a media item (see Image 3).

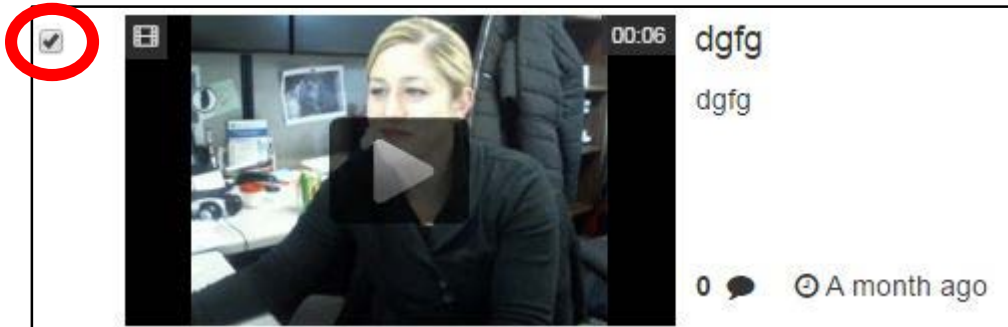


Image 3: Selecting a piece of media to publish.

- 6) Then click the "Publish" button.



- 7) Now, you have officially published your video to your selected course (see Image 4).



Image 4: "Media Gallery" after publishing an item.

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Questions?

If you are still in need of assistance, do not hesitate to contact the Help Desk.

You can reach the Help Desk from Monday to Friday 8am to 7pm.

Phone: (973)-596-2900

Location: Student Mall Room 48

Request Help Online: <http://ist.njit.edu/support/contactus.php>